

Examinations, Results of Examinations, &c.

OPEN / LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF REVENUE INSPECTORS FOR GRADE III OF THE REVENUE INSPECTION SERVICE IN LOCAL GOVERNMENT INSTITUTIONS OF THE CENTRAL PROVINCIAL PUBLIC SERVICE - 2021

APPLICATIONS are called from both male and female candidates who are residing within Central Province to fill the vacancies in Grade III of the Revenue Inspection Service in Local Government Institutions of the Central Province.

Examination .- The examination for selection of suitable candidates is organized by the Central Provincial Public Service Commission or conducted by the Commissioner General of Examinations on behalf of the Commission. This examination is expected to be held in Kandy.

01. Number of persons to be appointed and the date on which the appointment will take effect will be determined by the Commissioner of Local Government.

02. Terms of service -

- i. Selected Candidates will be appointed to Grade III of the Revenue Inspection Service subject to the conditions imposed in the scheme of recruitment and promotion to the Revenue Inspection Service of the Department of Local Government Central Province and the amendments made to it or to be made here in after.
- ii. This post is permanent and pensionable.
- iii. Eligible candidates for the post will be appointed to this service subject to a three year probationary period from the date of appointment.
- iv. Failure to be confirmed on the post at the end of the probation period will result in termination of his / her service.
- v. According to the provisions of Pub. Ad. Circular 18/2020, all officers shall acquire proficiency in other official languages within 03 years of joining the service in addition to the official language in which they have joined the service. (Level of Proficiency to be obtained - Category 03) Salary increments of officers who do not obtain the required Second Language Proficiency within 03 years from the date of appointment will be suspended until they qualify.
- vi. The selected officers will be subjected to the condition of serving in any part of the Central Province and any request for transfer will not be considered until the end of the three year probation period.
- vii. This appointment is subject to the Establishments Code, Financial Regulations, Provincial Council Financial Rules, Departmental Orders and orders issued by the Government and the Central Provincial Council from time to time.
- viii. Complete uniform must be worn when performing field duties.
- ix. If required by the Head of Department / Head of the Institution, a motorcycle should be kept for travel.

Should work both day and night to collect /supervise revenue on occasions, festivals, as directed by the Head of Department/Institution.

03. *Salary Scale.* - The posts of Grade III of the Revenue Inspection Service are entitled for the salary scale of MN 01-2016 as per Public Administration Circular No. 03 /2106, which is

Rs. 27,140- 10X300 -11 X350 -10X 495 - 10X 660 - Rs. 45,540/-

04. *Qualifications.*-

1. Basic qualifications -

- (a) Shall be a citizen of Sri Lanka
- (b) Age as at 31.07.2021 shall not be less than 18 years and not more than 30 years. The maximum age limit does not apply to officers already serving in a permanent post in the public service.
- (c) Shall be of excellent character and good physical health.
- (d) No person who is ordained in any religious order shall become eligible to sit the examination.
- (e) Applicants should be permanent residents in the Central Province. (Proof of residence within the period of 03 years prior to the closing date of applications should be confirmed at the interview by a document signed and issued by the relevant Divisional Secretary on the certificate issued by the Grama Niladhari)
- (f) Applicants must have not been convicted under the Penal Code or by a court.

Note: Candidates appearing for this examination should have completed all the qualifications mentioned in this *Gazette* notification by the last date of receipt of applications. All relevant certificates and documents should be kept ready for submission as requested by the Commissioner of Local Government. Cannot apply in anticipation of exam results.

05. *Educational and Professional Qualifications.*-

Recruitment under Open Stream:-

- i. A pass in G. C. E. (O/L) Examination in 06 (six) subjects with credit passes for Sinhala/Tamil/ English Language, Mathematics and two more subjects, at one sitting ;

and
- ii. Should have passed at least one subject (01) (except common General Test and Ordinary English) in the GCE (Advanced Level) Examination.

Recruitment under Limited Stream :-

- i. A pass in G. C. E. (O/L) Examination in 06 (six) subjects including Sinhala/Tamil/English Language and Mathematics with at least two credit passes in not more than two sittings ;

and
- ii. Should have completed more than 10 years of active, satisfactory and permanent service in a non-technical, semi-technical or technical grade relevant to the primary service category of the Local Government Service in the Central Province.

A Satisfactory service period is a period of service having shown a moderate level of performance, all salary increments been earned in the preceding 05 years as scheduled without any suspension, reduction, stoppage or deferment and that is not subject to any other form of disciplinary punishment other than a warning.

06. *Examination fee* .- Examination fee is Rs. 600. The amount should be credited to the Revenue Head of the Chief Secretary of the Central Province on 20-03-02-13 on or before the last day of receipt of applications. This fee could be paid to any Divisional Secretary Office in Central Province and the receipt issued to your name should be firmly affixed to the application. The fee paid for the examination will not be refunded in full or in part under any circumstances (it may be useful to have a photocopy of the receipt of payment). No stamps or cash orders will be accepted for the examination fee.

07. *Method of application:-*

- (a) The application form should be prepared on A4 size paper using both sides of the paper in accordance with the sample format attached to this announcement and the candidate should fill it clearly in his own handwriting. The application should be prepared in such a way that **01 to 02** on the first page, **03 to 05.ii** on the second page, **05.iii to 10** on the third page and **11 to 13** on the fourth page. Non-compliant applications and applications with incomplete information will be rejected without notice (it will be useful to keep a photocopy of the completed application).
- (b) Applications for the Open / Limited Competitive Examination should be sent by registered post to reach the Commissioner of Local Government, Department of Local Government, Palkekele, Kundasale on or before **16.08.2021**. The caption “Open / Limited Competitive Examination for Recruitment to Grade III of Revenue Inspector Service- **2021**” should be clearly written on the top left corner of the envelope. No applications received after this date will be accepted. Applicants employed in the Public Service should submit their applications through their Heads of Departments / Heads of Institutions.
- (c) Incomplete applications in all respects will be rejected. This department is not responsible for the loss or delay of an application during mailing and will not consider any complaints in this regard. Further, it does not constitute a valid admission for his / her examination.
- (d) The application should clearly state whether you are applying on open basis or limited basis.
- (e) The code of the district in which the applicant is permanently residing should be mentioned as the district of application.

Kandy - **01** Matale -**02** Nuwara Eliya - **03**

- (f) The Signature of the applicant should be certified by a person authorized to certify the signature on the examination application form and the admission form of the examination. The signatures of the officers already employed in the Government or the Provincial Public Service should be certified by the Head of the relevant Department or an officer authorized to do so on his behalf and the signatures of other candidates should be certified by a Justice of Peace, Commissioner of Oaths, Notary Public, Principal of a Government School, a permanent Staff Grade Officer of Public or Provincial Public Service with an annual combined salary of Rs.240,360 / - or more, Authorized Officer of the Armed Forces an officer holding a gazetted post in the Police Service or by any one of these.

Note - No document or copy other than the receipt of the payment of examination fee should be attached with the application form.

08. *Appearing for the examination* .-

- (a) Admissions will be issued by the Central Provincial Public Service Commission/ Commissioner General of Examinations to all the candidates who have duly submitted their applications. Candidates appearing for the examination are required to appear for the examination at the examination center of their choice and a candidate who does not present his/her certified admission card on the first day of the examination is not allowed to appear for the examination.

- (b) A set of rules to be followed by every candidate is published in this Gazette.
- (c) Issuing an admission to a candidate should not be considered as recognition that he /she is eligible to appear for the examination.
- (d) Candidates are subject to the rules laid down by the Public Service Commission / Commissioner General of Examinations regarding the conduct of the examination. If they violate those rules, they will be subject to a penalty imposed by the Central Provincial Public Service Commission/ Commissioner General of Examinations.

09. *Identity of the Candidates -*

Candidates should prove their identity in the examination hall to the satisfaction of the Head of the Examination Hall for each subject in which they appear. Only the following documents will be accepted for this purpose.

- (a) National Identity Card issued by the Department of Registration of Persons.
- (b) Valid Passport issued by the Department of Immigration and Emigration.
- (c) Valid driver's Licence.

10. *Providing false information*

If a candidate is found to be ineligible, his/her candidacy may be cancelled before or during the examination or at any time after the examination. He/she may be dismissed from public service if it is revealed that he/she has knowingly presented any false information, or if he/she has deliberately suppressed any important information.

11. *Method of evaluation and syllabus .-*

- i. Syllabus of the Open Competitive Examination -

By a written examination for the following subjects and an interview.

<i>Subject</i>	<i>Syllabus</i>	<i>Duration (Hrs.)</i>	<i>Total Marks</i>
Language ability	This question paper Consists of subject-related questions that test the expression, comprehension, spelling, and knowledge of simple grammatical usage of the candidate.	1 1/2	100 marks
Aptitude test	This question paper consists of subject related questions that measure the candidate's numerical abilities, reasoning ability and common sense.	01	100 marks

ii. Syllabus of Limited Competitive Examination :-

By a written test for the following subjects and an interview.

<i>Subject</i>	<i>Syllabus</i>	<i>Duration (Hrs.)</i>	<i>Total Marks</i>
IQ	A thematic question paper designed to measure the logical strength of the candidates, their ability to analyze and synthesize, and their ability to make quick and accurate decisions.	1 1/2	100 marks
General Knowledge	A thematic question paper designed to measure the knowledge of the candidates on current events of local and foreign importance.	01	100 marks

From the candidates who obtain a minimum score of 40% (40%) of the required number of marks for each question paper and an average of at least fifty% (50%) for the total examination, based on the order of marks obtained, it is advisable to call the interview only twice the number of the existing number of vacancies. The interview will be held on a date notified after the written test. The interview is conducted to check the educational qualifications of the applicants and to check the service records and no marks are given for the interview.

12. *Method of selection for appointment -*

Seventy percent (70%) of the existing vacancies will be filled on the basis of open competitive examination results and thirty percent (30%) on the basis of limited competitive examination results. Vacancies will be filled in accordance with Government policies and regulations regarding recruitment after confirmation of eligibility through an interview called on the basis of marks obtained in the competitive examination. In the event that there are several candidates who are equal to the final marks in the awarding of appointments, the person with the highest qualifications according to the educational qualifications and professional qualifications relevant to the field will be selected at the interview. Recruitments are made on the basis of district population ratio as per the provisions of Public Administration Circular 15/90.

13. The result sheet including the names of the eligible candidates as per paragraph 10(b) will be sent to the candidates by post by the Central Provincial Public Service Commission/Commissioner General of Examinations in person or through the official website of the Central Provincial Public Service Commission (www.psc.cp.gov.lk).

14. On issues arising out of matters not covered by the above regulations, the decision of the Commissioner of Local Government, Central Province shall be final.

15. If there is any inconsistency between the Sinhala and Tamil Translations of this notice, the contents of the Sinhala notice shall prevail.

H. M. M. U. B. HERATH,
Commissioner of Local Government.

07th July, 2021

At the Department of Local Government,
Provincial Council Complex,
Pallekele, Kundasale.

(For office use only)

Open / Limited Competitive Examination for Recruitment to the Post of Revenue Inspectors for Grade III of the Revenue Inspection Service in Local Government Institutions of the Central Provincial Public Service - 2021

District of application and code number :

Open / Limited (limited -L/ Open - O)

Language Medium for appearing for the Examination: (Sinhala -S, Tamil -T, English - E)

1. i. Name with initials at the end:
(capital letters, Eg. PERERA A.B.C.)

ii. Names denoted by initials:
(capital letters)

iii. Full Name:
(In Sinhala/Tamil)

2. i. Address to which the admission should be sent: -
(In English Capital Letters)

ii. Permanent Address: -
(In Sinhala/Tamil)

iii. Official Address, (In English Capital Letters):

(An Officer in the Public/Provincial Public Service should write his/her official address)

iv. District of Permanent Residence :

v. Divisional Secretariat :

vi. Since when have you lived in the Central Province ? :

03. i. Gender : (Male - M, Female - F)

ii. NIC No. :

iii. Civil Status : (Married - M, Single - S)

iv. Telephone No. :

v. Date of Birth : Year :, Month :, Date :

vi. Age as at 31.07.2021 : Years :, Months :, Days :

04. Race :

05. Educational and Professional Qualifications : -

- i. G.C.E. (O/L) Examination:
 Year:
 Index No.:

<i>Index No.</i>	<i>Subject</i>	<i>Grade</i>

<i>Index No.</i>	<i>Subject</i>	<i>Grade</i>

- ii. G.C.E. (A/L) Examination:
 Year:
 Index No.:

<i>Index No.</i>	<i>Subject</i>	<i>Grade</i>

iii. Description of the Degree/diploma obtained :

<i>Degree/Diploma</i>	<i>University/Institute</i>	<i>Valid Date</i>

06. Other Educational and professional qualifications :

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07. i. Have you ever been convicted of any offence in the Court of Law? (Yes/No.)

ii. If yes, give details

08. If the applicant is currently employed in Public/Provincial Public Service :

i. Current Post

ii. Current Grade :

iii If the service has been confirmed then the date of confirmation

iv Name and address of the place of work:

v Telephone number of the Workplace :

09. Have you completed a satisfactory service period of 05 years by the closing date of applications?

If so,

<i>Year</i>	<i>Performance Level</i>	<i>Salary increments gained/not/delayed</i>

10. i. Receipt number and date of payment of examination fees :

.....

ii. Divisional Secretary Office to which the payment was made :

.....

Affix the receipt in this cage firmly.

11. I declare that the information given here is true and correct to the best of my knowledge and belief. I am aware that my candidature can be cancelled before or after the examination if I have given false information as per the terms and conditions imposed on this recruitment and if it is revealed after the examination, I will be subjected to dismissal.

.....
 Signature of the applicant

Date

12. Attestation of Applicant's Signature :

I certify that Mr./Mrs./Miss who forwards this application is personally known to me and he/she placed his/her signature on in my presence. I also certify that he/she has paid the due examination fee and has attached the receipt here.

..... ,
Signature of Attester.

Name :
Designation :
Date :

(Place Official Stamp)

(for applicants who are currently in Public/Provincial Public Service)

13. Certificate of the Head of Department

I do hereby certify that Mr./Mrs./Miss submitting this application is serving asfrom.....at.....and that all the information provided in this application has been compared with his/her personal file/service records and they are correct. At present his/her work and conduct are satisfactory and he/she has earned all the salary increments during the last 05 year and he/she has all the qualifications to apply for the post of Central Provincial Revenue Inspector. I also guarantee that he/she can/cannot be released from his/her current post if selected for an appointment.

..... ,
Signature of the Head of the Institution.

Date

Name
Designation :.....

(Place official Stamp).